

**Karnataka Rural Infrastructure Development Limited**  
(Formerly Karnataka Land Army Corporation Limited)  
**Chinnaswamy Stadium, Bangalore**

No.KLAC/ADM/CR-167/RIA/2009-10

Dated: 31<sup>st</sup> August 2009

**NOTIFICATION**

**Right to Information and Obligations of Public Authorities**

4. This notification is issued in pursuant to the **RIGHT TO INFORMATION ACT 2005 (Central Act No.22 of 2005) Obligations of Public Authorities vide section-4 (b) (i)-(xvii)**

**(b) (i) The particulars of its organisation, functions and duties;**

**"THE PARTICULARS OF THE ORGANISATION":-**

The Karnataka Rural Infrastructure Development Limited (Formerly Karnataka Land Army Corporation Limited) was incorporated as a company on the 8<sup>th</sup> August 1974 under the full and complete ownership of Govt. of Karnataka to undertake Civil works. KRIDL has a corporate office at Chinnaswamy Stadium, North End, Raj Bhavan Road, Bangalore-01, the affairs of which are controlled by a Board of Directors. Day to day functions are managed by the Managing Director.

KRIDL has been empowered by the Government for direct entrustment of works by Government Departments, Boards, Corporations and other autonomous bodies based on PWD schedule of rates plus nominal administrative costs. Work is taken up immediately on administrative approval of the estimate, handing over of the site and release of funds thus saving precious time lost in "issue and acceptance" of tenders. Therefore, it is economical and quick to entrust work to KRIDL.

For smooth execution of works KRIDL has set up 6 zones 34 divisions and 66 sub-divisions throughout Karnataka

Since, the execution and supervision are done by the KRIDL staff directly (without middlemen), the engineers are responsible for the cost, quality and speed of the work in time and incidence of escalation seldom arise. And the beneficiaries get the full benefit of the funds invested by the Government.

KRIDL executes work strictly to conform to Indian Standards Specifications and Codes of Practice. The quality control and monitoring is done under the direct control of the Headquarters. And also provide one year's defect warranty. KRIDL is quick in adopting improved techniques and in deployment of modern equipment in all works.

**"FUNCTIONS & DUTIES OF KRIDL"**

The KRIDL undertakes and carries out all types of rural development works entrusted by Government, Local Bodies, Public or Private Undertakings, Institutions, Individuals etc, in furtherance of the aims and objectives of the Corporation.



Main categories of development works are:

- a) Rural Communications.
- b) Minor Irrigation.
- c) Soil Conservation and Afforestation.
- d) Rural housing, hospitals, schools etc.
- e) Major and Medium irrigation.
- f) Works entrusted by Government Departments and others.

Works are entrusted to KRIDL on such terms and conditions as specified in the orders of entrustment wherein the details of works to be executed, the rates that are applicable, the date of completion, the level of inspection and quality control are normally specified. The KRIDL Hqrs in turn will get these works executed through its units established for the purpose at various project centres.

Office procedure followed in State Government Offices will be generally followed in the Hqrs as well as in the office of DDs/ADs. This system is fully described in the Manual of Office procedure – a publication of the Karnataka State Government. At the Hqrs work will be allocated to different branches under respective Branch Officers. There will be 4 branches namely Administration, Works, Accounts and Audit headed by the Administrative Officer, General Manager (Works), General Manager (Finance), Deputy Director (Audit) respectively. Office procedure of the Hqrs will be followed mutatis mutandis in the offices of the DDs/ADs. At the works sites, TFCs and ATFCs are required to maintain records and registers.

As soon as a work is entrusted to KRIDL by any entrusting Agency, estimates are prepared based on the current Schedule of rates (PWD) applicable to the Geographical location of the work and the same is sent to the entrusting authority for Administrative approval. After administrative approval, Technical Sanction is accorded by the competent authority in KRIDL. After Technical Sanction is accorded, the works are executed directly by KRIDL Site Engineers according to the sanctioned Plan and estimates while maintaining good quality and complete the work in stipulated time. After completion of works, the same are handed over to the entrusting agency.

- (ii) **The powers & Duties of Officers and employees; and**
- (iii) **the procedure followed in the decision making process, including channels of supervision and accountability;**

The Board of Directors have delegated full financial powers to the Managing Director, who in turn has sub-delegated financial powers to the various Officers of the Corporation for smooth and effective implementation of the works.

The Managing Director shall have management of the whole affairs of the corporation subject to the superintendence, control and guidance of the Board of Directors. He will exercise complete control over the functioning of the Corporation and lay down the technical, financial and administrative policies and see that the works entrusted to the Corporation are carried out with speed, economy and high technical standard in respect of quality. In this he will be assisted by a team of officers and staff as laid down by the Board of Directors.



The Memorandum and articles of Association of the Company envisages the role and principles of the organization. The KRIDL, has its own cadre & recruitment Rules and other allied Rules. Each & Every Officer and subordinate Staff are delegated various Technical and Administrative powers for smooth execution of the works. Administrative as well as financial powers have been delegated to AD/DD/JD/GM down the channel for smooth functioning.

The project Officers of KRIDL will exercise the powers delegated to them. However beyond this, the project officers will approach the Hqrs for approval.

**(iv) The norms setup by it for the discharge of its functions;**

Technical soundness of works, maintenance of technical standards/specifications in execution of works and also their accountability is the complete responsibility of the KRIDL. This fact, will be borne in mind by all Officers and staff at all times.

KRIDL is responsible for proper accounting of all its funds, stores, plant, vehicles and equipment direct to the Board of Directors and the Government. The responsibility of the Corporation for correct accounting and the technical soundness of its works is a public duty.

Strict control of expenditure at all levels, careful and detailed accounting for cash, stores, tools plant and machinery, together with detailed record of all disbursements, whether in cash or kind, is the primary responsibility of all officers at Hqrs., and in projects.

In order to increase the efficiency in execution of works several modern techniques are introduced in KRIDL. The KRIDL has over 1003 employees including 350 highly dedicated and Qualified Civil & Electrical Engineers. The works executed within the stipulated time with good quality, speed, economy the works carry guarantee of one year. KRIDL has set up third party inspection by various Engineering colleges / institutes in order to maintain good quality KRIDL also has its own quality control wing.

The Corporation has to turn over at least Rs.400 Crores every year to meet its administrative expenses.

**(v) The rules, regulations, instructions, manuals and records, held by it or under its control; or used by its employees for discharging its functions;**

The Memorandum and articles of Association of the Company envisages the role and principles of the organization. The KRIDL, has its own cadre & recruitment Rules and other allied Rules. Each & Every Officer and subordinate Staff are delegated various Technical and Administrative powers for smooth execution of the works. Administrative as well as financial powers have been delegated to Assistant Director /Deputy Director /Joint Director /General Manager (Works)/ General Manager (Finance) down the channel for smooth functioning.

Further to this number of circular instructions have been issued from time to time for execution of works as per the standard specification prescribed. According to the guidelines issued by the Management the officers and employees of the organisation will discharge their duties and also the following regulations / manuals will be used by the employees for discharging its functions.



- a) Furnishing Architectural, Structural Designs, Drawings and Technical guidance to execute the work.
- b) Technical Scrutiny, Sanction, and Job rate approval.
- c) Maintaining list of all completed and ongoing works.
- d) Consolidation of work/ scheme wise progress reports.
- e) Furnishing details to Government regarding works being entrusted to KRIDL and attending Government level meeting etc.,

**(vi) A statement of the categories of documents that are held by it or under its control;**

The following categories of documents are held in KRIDL:-

**(Works Branch)**

- a) Technical Sanctioned details.
- b) Executed drawings.
- c) Structural details.
- d) Progress reports of works.
- e) Conference file.
- f) Maintenance of records regarding works/ scheme.

**(Administration Branch)**

- a) Proceedings of the meeting of the Board of Directors of the Corporation
- b) Proceedings of Departmental Promotion Committee
- c) All the personal files of the employees working in the Organisation is being maintained at Hqrs., and if any individuals seek any documents under Right to Information Act, the same will be provided to the applicant in accordance with rules.

**(Accounts & Audit Branch)**

- a) Maintenance of all Accounts and Audit records.

**(vii) The particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;**

The KRIDL executes various developmental works entrusted by the Government of Karnataka and other Boards and Corporations along with the works secured through tender procedure. KRIDL has constituted a third party inspection team for the works carried out at various places of Karnataka. The third party inspection team mainly consists of retired eminent engineers at senior level in Government of Karnataka as well as Civil Engineering College Professors / Principals. The inspection report submitted by them will be strictly adhered to.

**(viii) A statement of the boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

According to articles 75(i) of the Memorandum of Association of KRIDL the Government of Karnataka have power to appoint all or a majority of the members of the Board of Directors. The present members on the Board of KRIDL consists of following officers;

- 1 Sri. P.Ravikumar, IAS,  
Secretary to Government  
Rural Development & P.Raj Dept., Government of Karnataka  
M.S. Buildings, Bangalore & Chairman,  
KRIDL Chinnaswamy Stadium, Rajbhavan Road, Bangalore.
- 2 Sri. Ashok Kumar Singh, IFS,  
Managing Director,  
KRIDL, Chinnaswamy Stadium, Rajbhavan Road, Bangalore
- 3 Sri.Anil Kumar Jha, IAS  
Secretary to Government,  
Finance Department (Expenditure), Vidhanasoudha, Bangalore.
- 4 Sri. N.Lakshman Rao Peshwe,  
Secretary to Government,  
Public Works Department,  
Vikasa Soudha, Bangalore
- 5 Sri. M.R.Kamble, I.A.S.,  
Secretary to Govt. Water Resources Department,  
Vikasa Soudha, Bangalore
- 6 Sri.R.P.Kulkarni,  
Chief Engineer,  
Panchayat Raj Engineering Department  
Sheshadripuram, Bangalore.
- 7 Sri.R.S.Phonde,  
Deputy Secretary to Government,  
Finance Department, (Zilla Panchayat)  
Vidhana soudha, Bangalore.
- 8 Sri.N.Manjunath Prasad, I.A.S.,  
Commissioner,  
Social Welfare Department,  
M.S.Buildings, Bangalore  
(Now the Officer has been deputed to Government of India. Hence  
request has been made to Government to appoint present incumbent  
Sri.B.H.Anil Kumar, IAS)

Normally the Board of Directors will conduct its business and provision is not made to participation by the general public during the course of the meeting. However the minutes of the such meeting are accessible for public in accordance with Right to Information ACT – 2005.

**(ix) a directory of its officers and employees;**

Karnataka Rural Infrastructure Development Limited (Formerly Karnataka Land Army Corporation) presently having its Hqrs., at Bangalore and it carryout Several Developmental Civil Works at various places of Karnataka. For smooth functioning of the Corporation, 6 Zones, 34 Division, & 66 Sub-Divisions. The Joint / Deputy / Assistant Directors are assigned for supervision of these projects for execution of civil works. The names and their addresses are given at Appendix –A for information of all the concerned.



- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;

The Karnataka Rural Infrastructure Development Limited (Formerly Karnataka Land Army Corporation) has adopted the pay scale on par with Govt of Karnataka to its officers and employees of the Corporation. An amount of Rs.1.50 crores is being paid towards salary for its officers and employees of the Corporation every month. The monthly remuneration is being paid based on the post held by the officers and employees and it varies from cadre to cadre according to rules of the Government.

The KRIDL is extending reimbursement of medical bills to its employees on par with medical attendant rule of Govt. of Karnataka. Further suitable compensation is also being paid as per rules when ever a labourer met with accident while working at site.

- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

The Government of Karnataka has not allocated any amount in its budget to KRIDL. However Karnataka Rural Infrastructure Development Limited executes works based on the schedule of rates of respective PWD circle. Earlier to introduction of Transparency Act KRIDL use to prepare the estimates based on the schedule of rates plus 10% KRIDL charges. Due to introduction of Transparency Act w.e.f. July 2004 KRIDL is participating in tenders for securing civil works through out Karnataka as well as outside the state. The Administrative expenses is being born out of savings. According to the work on hand at various places the amount will be released centrally to the projects for execution of works etc.,

- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;

Does not arise

- (xiii) particulars of recipients of concessions, permits or authorisations granted by it;

Does not arise

- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;

In accordance with Right to information Act 2005, the KRIDL., has made every arrangement to provide for right of access to information to the citizens of the State as provided under the Act.

The Govt. of Karnataka in their Circular No.RDP 283 KSS 2002 Dt.22-04-2003 has informed, the list of documents that could be provided to the General Public. Accordingly all the Officers of this Corporation have been communicated about the same and they are very much aware of the Act. Further all the Staff & Officers of this Corporation have been trained about right to information act.



The information sought by any citizen will be furnished through floppy or CD as desired by the public.

**(xv) the particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use;**

At present KRIDL is not having any library or reading room for public use. General Public may contact the Deputy Directors / Assistant Directors of KRIDL who are stationed at all District Hqrs., for any information as they may be wanting to get from KRIDL. Information as provided for in the Right to information Act 2005 shall be provided on payment as per the act in form of soft / hard copy.

**(xvi) the names, designations and other particulars of the Public Information Officers;**

The names, designations and other Public Information Officers of KRIDL is as mentioned at section -4 (b) (ix) of the Right to Information Act.

**(xvii) such other information as may be prescribed;**

Hitherto, the Government Department, Boards & Corporations used to entrust the works directly to KRIDL. In turn KRIDL was executing the works directly by keeping away the contractors, thus avoiding additional expenditure on the State Government.

The Government of Karnataka have introduced an act to provide for ensuring transparency in public procurement of goods and services by streamlining the procedure in inviting, processing and acceptance of tenders by procurement entities and for matters related thereto in public interest. It shall be deemed to have come in to force w.e.f. 1<sup>st</sup> July 2004.

Due to liberalization policy leading to entry of multinationals, severe and cut-throat competition, manifold increase in the salary, perks, wages administration charges, surplus manpower, and many other reasons administrative expenses are becoming exorbitantly higher.

However, Government of Karnataka has exempted under Section 4(g) of the Transparency Act for direct entrustment of certain works upto Rs.1.00 crore. This exemption is given upto 31-03-2010. If the relaxation is not extended for transparency act, beyond 31-03-2010, there will be more chances for gradual decline in performance of KRIDL.

The information regarding various developmental works undertaken or carried out by KRIDL under various schemes can be had by any public information officer / Assistant public information officer of the Company at any working hours at the respective places of projects.

  
**MANAGING DIRECTOR.**

**TO.**

The General Manager (Central)/ (North)/ (South)/ (Finance),  
All the Joint / Deputy / Assistant Directors.

} KRIDL  
for information

& you are hereby Directed to place this notification on the Notice Board of your office for the information of Public.